Blackboard Transact Mobile eAccounts

Go to the APP Store or Google Play Store for Blackboard Transact Mobile and download your free App!

Please register for eAccounts through MyCampus before installing the Mobile App, click [here](#) for instructions

1. Downloading the app and searching for your school
2. Logging into the eAccounts Portal
3. Home Menu
4. Account Summary, Transaction, and Deposit
5. Deactivate Lost Card
6. Activate Found Card

Board plan balances can not be viewed through the Mobile eAccounts at this time. Only Flex, Express Dollars and Book Money accounts can be viewed currently.

1. **Downloading the app and searching for Arkansas State University**
   Search for Transact eAccounts in either your Apple or Android App Store and Install the App
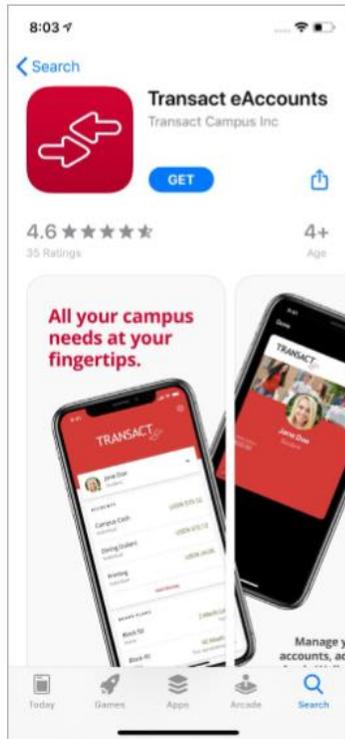
Download the new Transact eAccounts app.
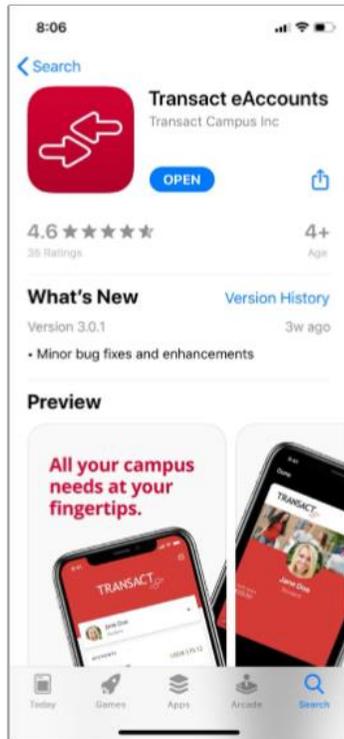
Once the download is complete, launch the app.

ACCOUNT ACTIVITY

Manage and view the activity for all of your accounts.

DEPOSIT

View transaction activity and deposit money into your accounts.
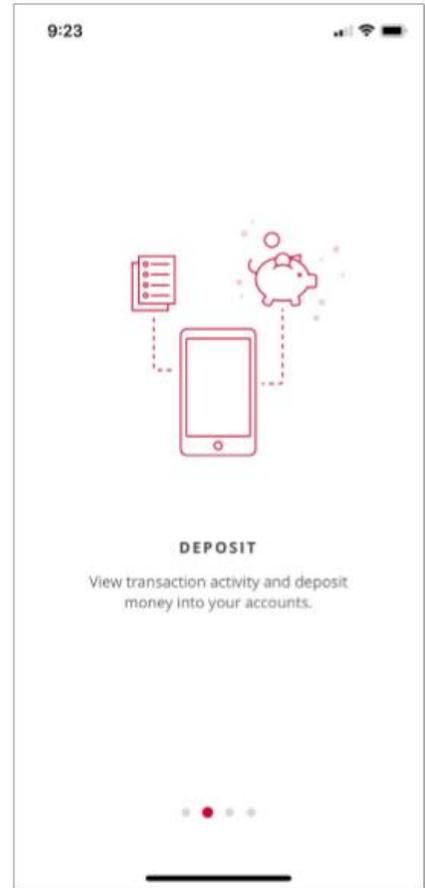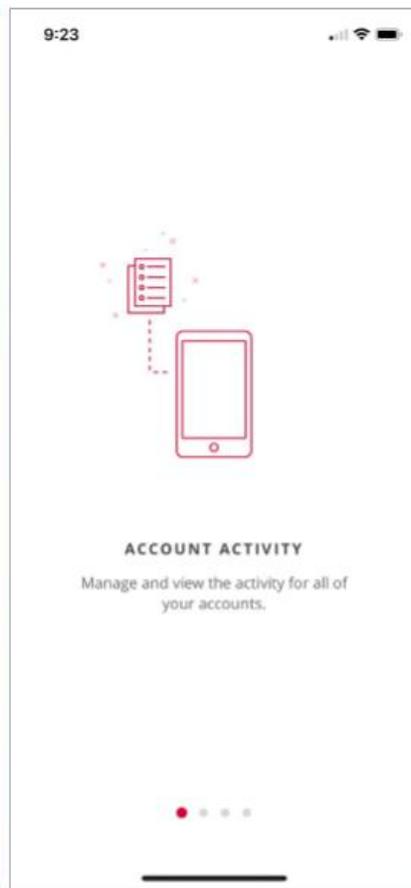
Navigate through the welcome flow.
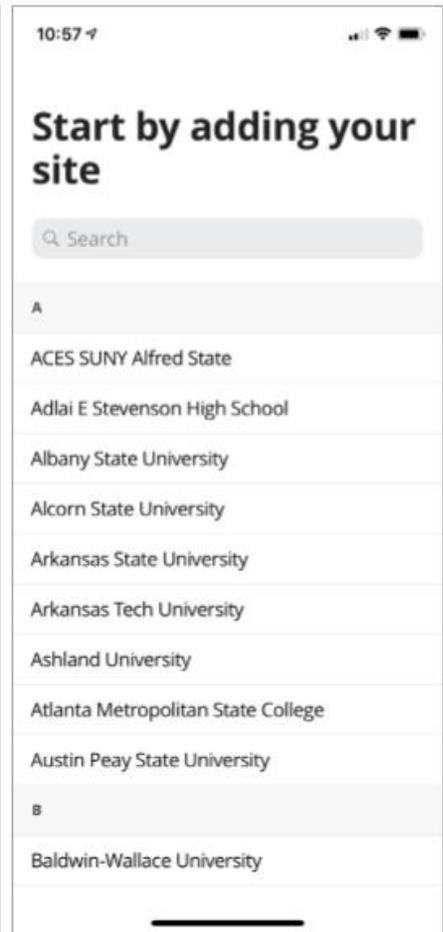
Tap the *Get Started* button to proceed to select your institution.

Locate and select your college or University.

2. Logging into the eAccounts Portal

After selecting Arkansas State University, select "Arkansas State SAML2 as the login method. Enter your Username and Password exactly as you would when using the eAccounts web page.

Note: Use your entire email address (ex. John.doe@smail.astate.edu for students or jdoe@astate.edu for faculty and staff)
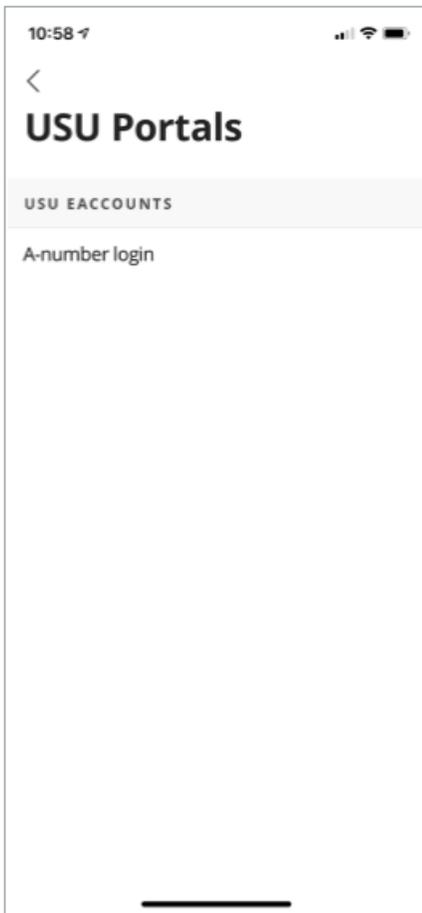
Select the service portal you wish to login with.	Enter the credentials used in the old app. You may be redirected to a campus sign-in page.	Notice your existing Campus ID is already available in the new app.
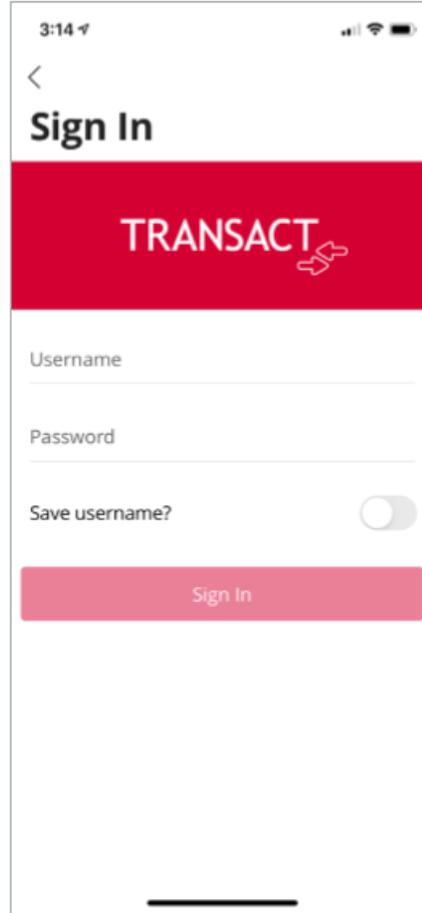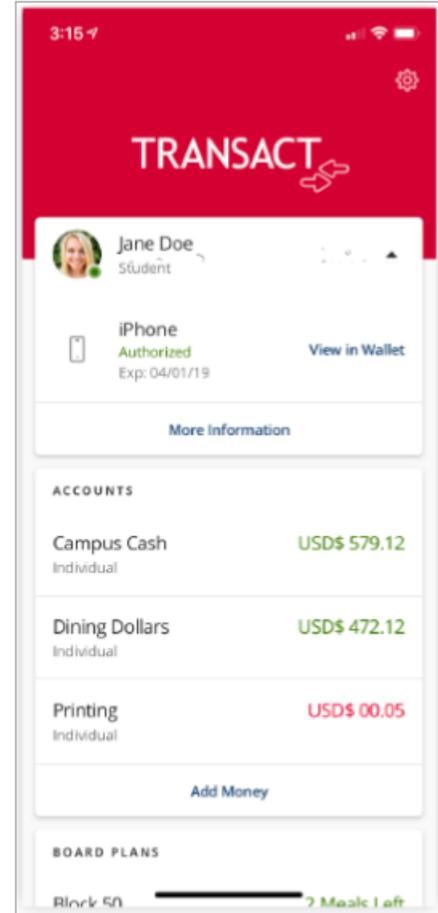
3. Home Menu

The Home screen displays all the current available features in the application. The features may vary based on the configuration by your campus administrator. The screen display may vary depending upon whether using Apple or Android.
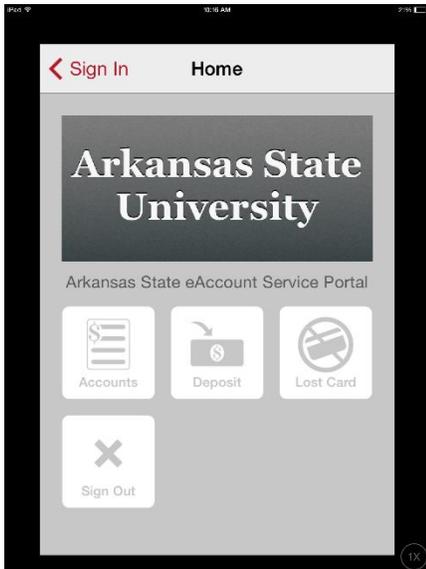
4. Account Summary, Transaction, and Deposit

A sample summary screen is shown below.
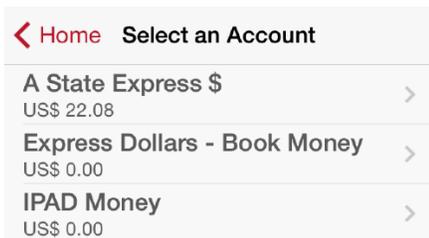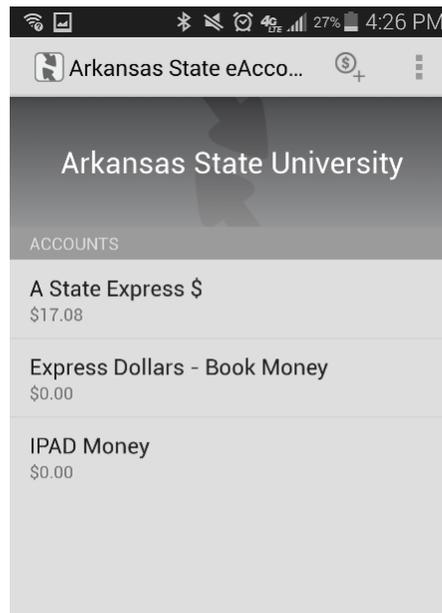
Apple   Android

Select an account by tapping on the account name to see a list of recent transactions and/or to make a deposit. A sample account detail screen is shown below. Scroll down to see additional transactions.
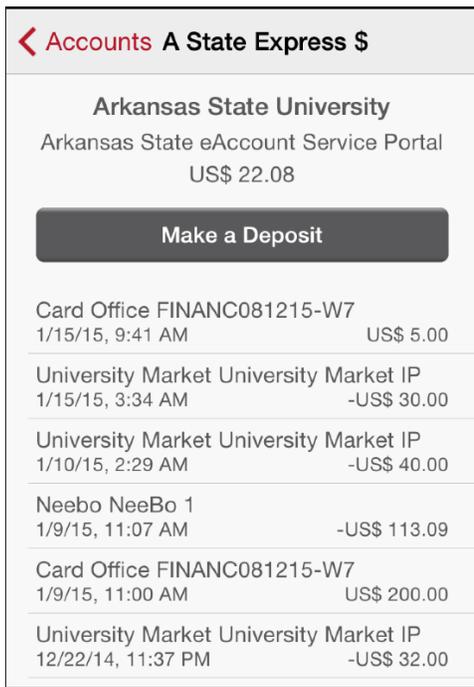
Apple
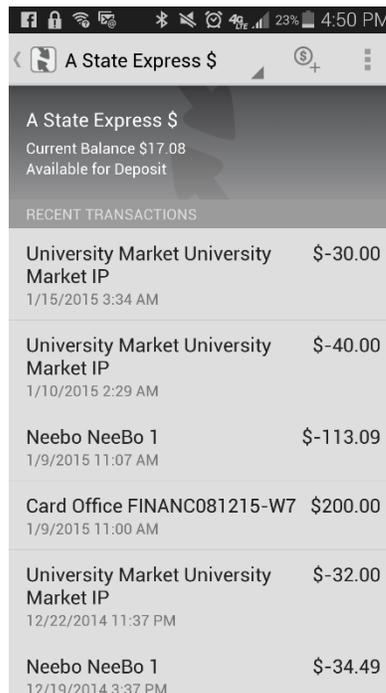
Android

For Apple Users:
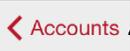
To return to the Summary screen, select the button in the upper left corner. To make a deposit, select button. A sample deposit screen in shown below.

For Android Users:

To return to the Summary screen, select the button in the upper left corner. To make a deposit, select button. A sample deposit screen in shown below.

You must have a saved payment method previously created in eAccounts using a web browser, to make a deposit with the mobile eAccounts application. All valid saved payment methods are displayed when you choose "Choose Payment Source". Select the desired

saved payment method and then enter an Amount to deposit as shown in example above. Tap the **Make a Deposit** button to process the transaction. The screen displays the transaction result and returns to the Account Summary screen.
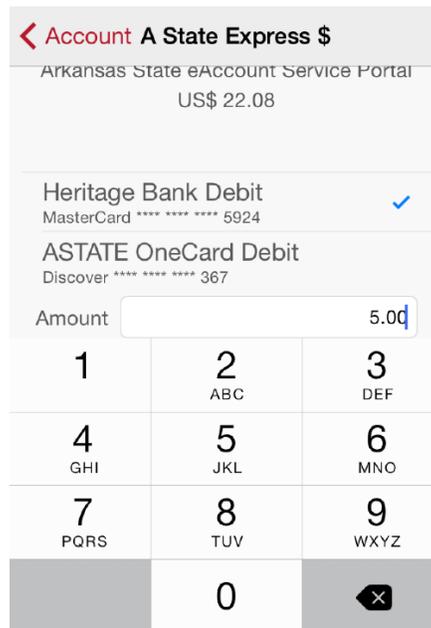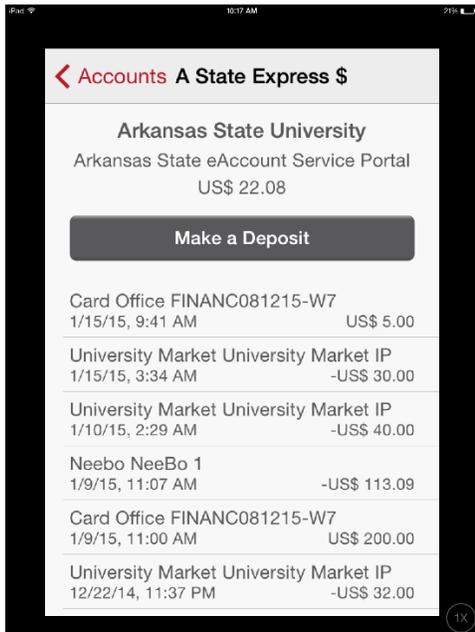
Apple
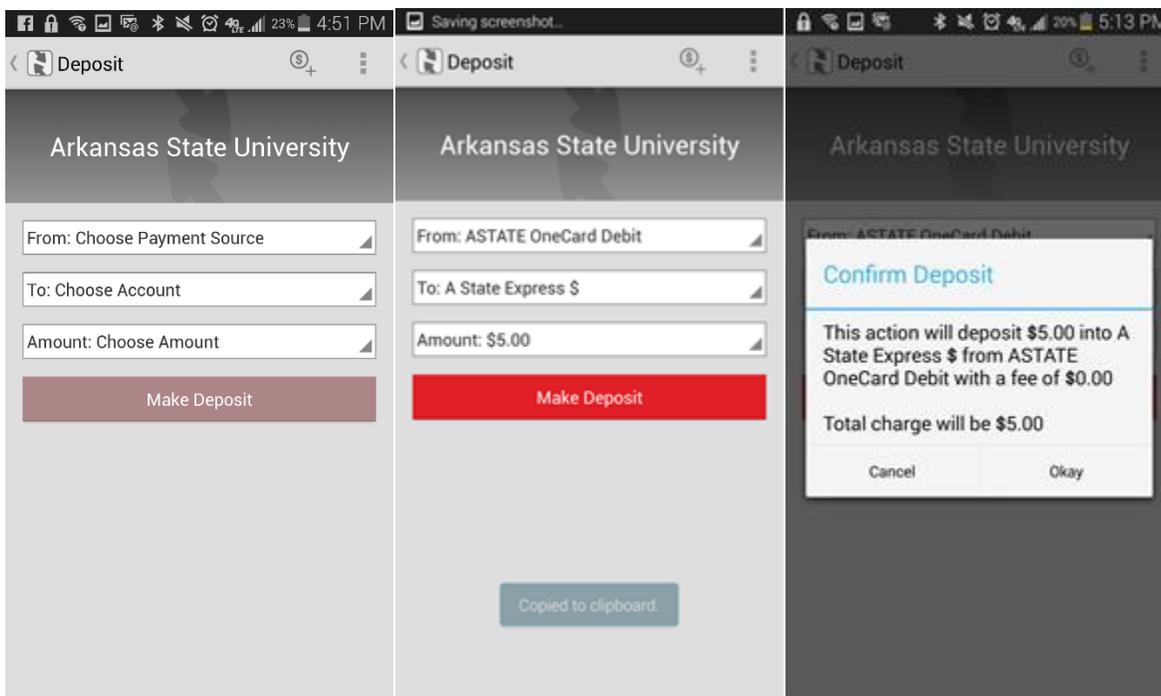
Android

5. **Deactivate Lost Card**

Apples Users: To deactivate a lost card, tap on the button on the Home screen. Select the card to deactivate. Tap the **Deactivate Card** button to immediately deactivate the selected card. This card will no longer be valid for use until it is reactivated.
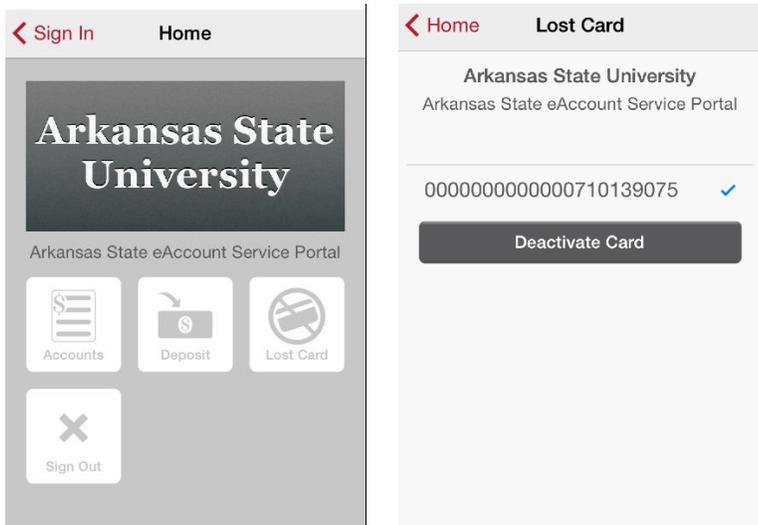
Apple

Android Users: To deactivate a lost card, tap on the button in the top right corner. Choose Lost Card. Select the card to deactivate. Tap the **Deactivate Card** button to immediately deactivate the selected card. This card will no longer be valid for use until it is reactivated.
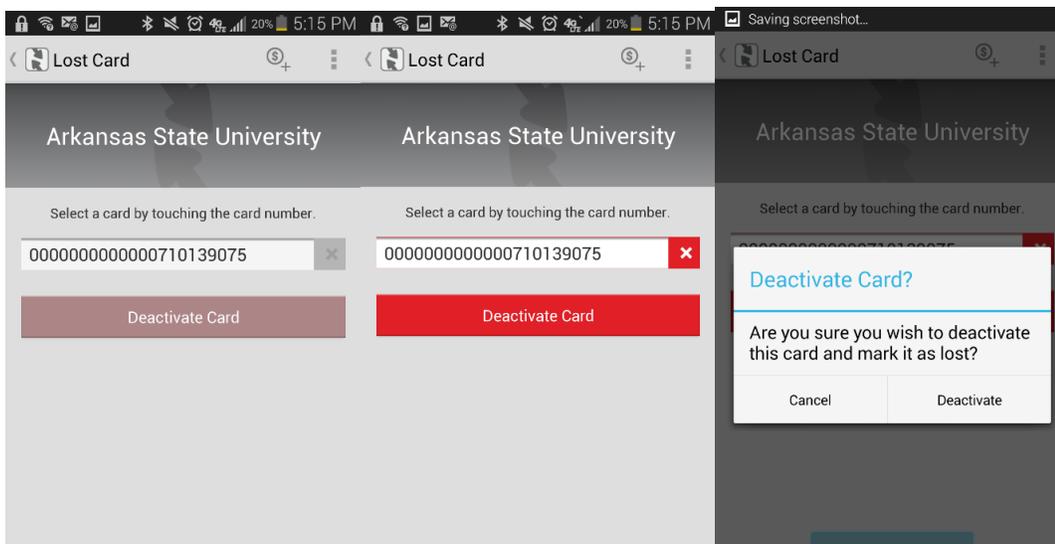
Android

An email will be sent notifying you of the deactivation of the card chosen.

6. Activate Found Card.

Apple Users: To activate a found card, tap on the button on the Home Screen. Select the card to activate. Tap the A**ctivate Card** button to immediately activate the selected card. This card is now valid for use.
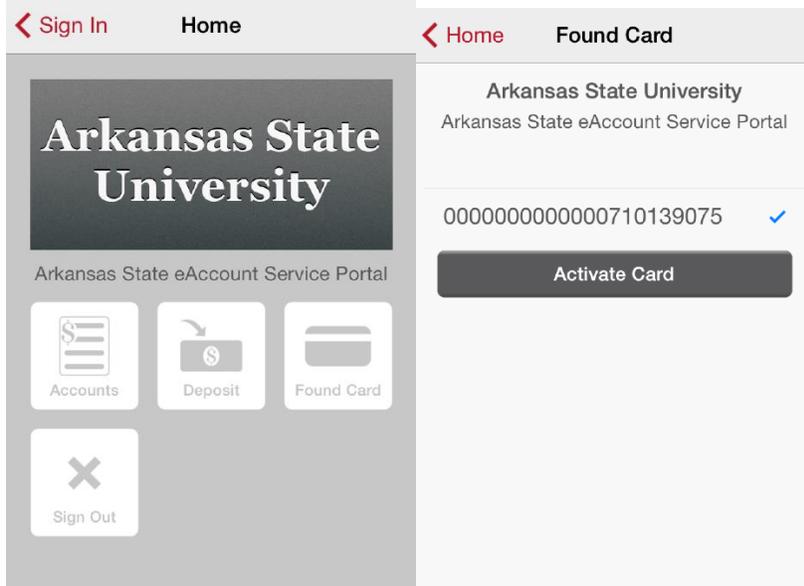
Apple

Android Users: To activate a found card, tap on the button in the top right corner. Choose Found Card. Select the card to activate. Tap the A**ctivate Card** button to immediately activate the selected card. This card is now valid for use.

Android